

**NHFOA Executive Council
Meeting Agenda
456 Wallace Road, Bedford, NH (Councilor Lafond's Residence)
May 26, 2016**

Meeting called to order at 6:10 by Chairman Paul Page.

Those in attendance included Chairman Paul Page, President Tod Trask, President-Elect Jeff Delois, Secretary Jason Patch, Councilors Chuck Robert, Jay Kelly, Mike Grondin, Michael Lafond and Ron Sevigny. Former Councilor Steve Hall attended as an invited guest in order to assist with amendments to the NHFOA bylaws. Mechanics Supervisor Bill Main attended as an invited guest in order to discuss the progress and suggestions being proposed by his committee.

1) Steve Hall, Proposed Amendments to NHFOA Bylaws

We reviewed the proposed amendments to the NHFOA bylaws which were drafted and emailed prior to the council prior to the meeting.

These changes include the following wording:

Article I – Membership Responsibilities

Section I – Classification of Members

Amendment to read:

“A member’s classification will be upgraded during the season if that member attends the required number of meetings to qualify for the next highest classification.”

Article II – Membership Requirements, Administrative Fees & Penalties

J. NHFOA members must submit to a criminal background check to be conducted by an independent reviewer prior to the commencement of each season. Any member convicted or adjudicated with a finding of fault, guilt or violation with respect to a felony, a criminal offense against a minor, a criminal offense of a sexual nature or a criminal offense involving illegal drugs or controlled substances as determined by federal or state law will not be considered a member in good standing and will be prohibited from officiating games assigned by the NHFOA.

Discussion was had with respect to changes made to Article II based on Steve Hall’s review of the NHIAA bylaws. There is concern that NHIAA does not specifically contain the word “felonies” as a disqualifying offense following the completion of a background check. The council felt that this should be added to our background check policy moving forward.

Councilor Sevigny felt that the term “independent reviewer” should be changed and Steve Hall recommends “independent entity selected by the NHFOA council”. This recommendation was approved by the council.

A motion was made by Councilor Lafond and seconded by Councilor Grondin to adopt changes as discussed. The motion passed unanimously.

2) Bill Main, 2016 NHFOA Mechanics Exceptions

He reviewed procedure for completing the mechanics requirement. Members must attend an interpretation meeting as the "classroom portion" of the mechanics clinic will be presented. Officials must be observed at a jamboree or pre-season scrimmage in order to meet the requirement.

2016 NHFOA Mechanics Exceptions were discussed with all being unanimously approved except for one.

Discussion was held with respect to one of the mechanics exceptions proposed by the mechanics committee. A proposal was made by the committee to have the covering official who blows the ball dead give the dead ball signal (#7). The vote to include this as an exception passed 5-4.

President-Elect Delois made a motion to accept the 2016 mechanics exceptions as presented. This was seconded by Councilor Lafond and it passed unanimously.

3) Review/Approve April Meeting Minutes:

A motion was made by President-Elect Delois to accept the minutes as drafted. Councilor Kelly seconded the motion and it was passed unanimously.

4) Review/Approve Treasurer's Report:

A motion was made by Councilor Grondin to accept the Treasurer's report as presented. Councilor Kelly seconded the motion and it was passed unanimously.

5) Commissioner's Report:

a) Correspondence

Correspondence was received by Commissioner Clark from Jim Lally, Ed Emond, Tom Gibson, Richard Cuvellier and Paul Iaconis. Said correspondence was discussed and accepted.

6) Old Business:

a) Sub-Varsity Assigning

Councilor Bracci will be redrafting the letter to the NHIAA and will work in conjunction with Commissioner Clark to produce a finished product. This is being tabled to the June meeting for further discussion.

b) Background Check Notification / Execution

If the bylaw changes are approved at the next business meeting, we are going to implement the background check procedure. We are going to email a link to the membership which will direct them to an online portal. Information is entered into the system by the member and this will be used to generate the background check. Once this is completed, "Edge" will notify the individual of "adverse action" which if

negative information is found. Commissioner Clark will have access to the portal which will contain the results of each background check.

We are going to conduct background checks for NHFOA council members first so that it can be tested with a small group.

7) New Business:

A) High School Student Apprentices
Table until June

B) Chuck Robert inquiring about purchasing shirts to sell to the membership through Indian Head sports. He is going to send an email to the council with proposed quantities.

A motion was made to adjourn the meeting by Councilor Lafond and seconded by Councilor Sevigny. The motion passed unanimously and the meeting was adjourned at 8:28 p.m.

Respectfully Submitted,

Jason Patch
NHFOA Secretary